

**Sedona for Department Chairs/Deans**

This refresher training and working session will walk Department Chairs and Deans through reviewing and updating critical information in Sedona to ensure faculty status and information is up-to-date.

**Audience: Department Chairs and Deans**

**Presenters: Stacey Timmons, Assessment Specialist, and Bryn Bakoyéma, Director of Institutional Research**

**Date: Friday, October 2**

**11 a.m. - noon**

**Sedona for Faculty**

This refresher training will walk faculty members through logging in and entering critical information regarding their research teaching, and service activities.

**Audience: Faculty**

**Presenters: Stacey Timmons, Assessment Specialist, and Bryn Bakoyéma, Director of Institutional Research**

**Date: Friday, October 9**

**11 a.m. - noon**

**Sponsored Programs Information Network (SPIN)**

The Office of Research and Sponsored Programs invites you to take part in an introduction to the InfoEd/SPIN website. Capabilities of the site, including search and organization of grant opportunities, will be discussed.

**Audience: Researchers, faculty/staff interested in grant or sponsored programs opportunities**

**Presenter: William DeCocco, InfoEd Representative**

**Dates: Tuesday, October 20**



**11 a.m. - noon  
Thursday, November 12**

**11 a.m. - noon**

**LiveText AIS: New Form and Process**

We will demonstrate how to utilize the NEW Assessment Forms in LiveText AIS and provide updates on the ASU assessment process. Participants will gain a working knowledge of assessment terminology and methodology. All Assessment Coordinators are encouraged to attend.

**Presenter: Shae Robinson, Institutional Effectiveness Coordinator**

**>> Instructional Assessments**

**Dates: October 13**

**11 a.m. - 12:30 p.m.**

**October 15 | 11 a.m. - 12:30 p.m.**

**>> Non-Instructional Assessments**

**Dates: October 21**

**11 a.m. - 12:30 p.m.**

**October 23 | 11 a.m. - 12:30 p.m.**

**Introduction to Tableau for the Office of Academic Affairs**

Institutional Research staff will share University-Level Data Dashboards built in Tableau and walk Academic Affairs through use of the Dashboards and gather suggestions for additional visualizations beneficial to their positions

**Audience: Provosts, Assistant Provosts, or their designees**

**Presenter: Institutional Research Staff**

**Date: Friday, October 23 | 1 - 2 p.m.**

**Becoming an Expert with SmartEvals (Student Course Evaluations)**

Participants will learn about SmartEvals Login, Navigation using



MyEval Center, interpreting reports, using data to motivate improvement in classroom, and new features followed by a question and answer session.

**Audience: Faculty**

**Presenter: Ronald Jennings, SmartEvals Solution Executive**

**Moderator: Dr. Cynthia Swain, Testing Center Coordinator**

**Dates: Tuesday, October 27**

**11 a.m. - 12:30 p.m.**

**Wednesday, October 28**

**11 a.m. - 12:30 p.m.**

**Accessing Professional Development in Blackboard**

Participating in employee development programs offered through Blackboard can be key in growing your skill set. Join this workshop to learn about accessing professional development modules in Blackboard.

**Audience: Faculty and Staff**

**Presenter: Avis Wheeler, Learning and Development Officer**

**Dates: Friday, October 30 | 1 - 2 p.m.**

**Thursday, November 5 | 11 a.m. - noon**

**Introduction to Tableau for Deans**

Institutional Research staff will share College-Level Data Dashboards built in Tableau and walk Deans through use of the Dashboards and gather suggestions for additional visualizations beneficial to their positions.

**Audience: Deans**

**Presenter: Institutional Research Staff**

**Date: Friday, November 6**

**11 a.m. - noon**

**Sponsored Programs Policy Information Session**

Alabama State University has four new policies pertaining to the management of grants and sponsored programs. If you are currently a Principal Investigator or you are/might become involved in a grant or sponsored program, join this session to learn about the new policies that could impact your grant or sponsored program.

The following policies will be discussed:

- Financial Conflict of Interest
- Management and Monitoring of Sub-Award Agreements
- Participant Support Cost
- Time and Effort/Additional Pay

**Audience: Investigators who endeavor to receive grant allocations from funding agencies**

**Presenter: Pernel Jenkins, Director of Research and Sponsored Programs**

**Dates: Tuesday, November 10**

**11 a.m. - noon**

**Thursday, November 17**

**11 a.m. - noon**

**Registration and Attendance**

*All training will be delivered virtually.*

**Please register here:**

**<https://forms.gle/9sqW6NaFJ1AnCcgP6>**



Upon registration, participants will be sent a Google Meet link for the session(s) for which they registered.