

**ALABAMA STATE UNIVERSITY**  
**OFFICE OF RESEARCH AND SPONSORED PROGRAMS**  
**Office of Grants and Contracts Clearance Form #1**  
**PROGRAM, FINANCIAL, & APPROVAL INFORMATION**

CFDA # \_\_\_\_\_ RFP # \_\_\_\_\_ AGENCY GRANT # \_\_\_\_\_ (If a continuation) ASU Account # \_\_\_\_\_

Agency Proposal Submitted to \_\_\_\_\_ Specific Agency Program \_\_\_\_\_

Proposal ID # \_\_\_\_\_ Today's Date \_\_\_\_\_ Submission Deadline Date \_\_\_\_\_

Title or Description \_\_\_\_\_

Principal Investigator(s) \_\_\_\_\_

Department/Office \_\_\_\_\_ School/College \_\_\_\_\_

\_\_\_\_\_ Does this research involve hazardous materials, animals or human subjects?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ Are the appropriate documents for defined research attached?  
 Yes \_\_\_\_\_ No \_\_\_\_\_ (i.e., approval letters from Biosafety Committee, IACUC, +/-or Institutional Review Board-IRB)

Online Submission URL \_\_\_\_\_

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**Requested Funding Section**

Proposed Project Period (mm/dd/yyyy) \_\_\_\_\_ to \_\_\_\_\_

Total Requested \$ \_\_\_\_\_ Total Years of Funding Requested \_\_\_\_\_

1<sup>ST</sup> year request \$ \_\_\_\_\_ 2<sup>nd</sup> yr \_\_\_\_\_ 3<sup>rd</sup> yr \_\_\_\_\_ 4<sup>th</sup> yr \_\_\_\_\_ 5<sup>th</sup> yr \_\_\_\_\_

Complete Forms # Nos. 2 / and 3 (In-Kind Matching Funds Worksheet and/or Cash Matching Funds Worksheet as appropriate)

Total Agency Funds Requested \$ \_\_\_\_\_ Total ASU Cash Match \$ \_\_\_\_\_

Total Indirect Costs to be Received \$ \_\_\_\_\_ Total ASU in Kind Match \$ \_\_\_\_\_

APPROVED BY

Digital *Certified* Signatures Acceptable

\_\_\_\_\_  
 Department Head or Director Date

\_\_\_\_\_  
 Provost/ COO (as appropriate) Date

\_\_\_\_\_  
 Dean, School/College Date

\_\_\_\_\_  
 Vice President, Business & Finance Date

Grants and Contracts Initials \_\_\_\_\_

Grants Accounting Initials \_\_\_\_\_

\_\_\_\_\_  
 Associate Provost for (ORSP) Date

\_\_\_\_\_  
 President Date

**In order to be processed, proposals must be submitted to the ORSP's Office of Grants & Contracts two (2) weeks prior to the deadline. For assistance, call, 334-229-6974**