

**ALABAMA STATE UNIVERSITY  
COLLEGE OF EDUCATION  
FIELD EXPERIENCES**

**Cooperating Teacher Evaluation Report**

Student Name:  ID:  Major:   
 Reporting Date: ,  Time to Report:   
 Course Number: EDU300 Course Title:  Hours Required:

We welcome the opportunity to work with you this semester in the professional laboratory experiences program at ASU. This course includes field experiences in an elementary or secondary classroom setting under the direction of a classroom teacher.

The items below are some of the responsibilities that the student may assume during the laboratory experience. Please check each item as it is assumed by the student and indicate the level of proficiency demonstrated:

**Rating Scale: NA-No basis for evaluation, 0-Incompetent, 1-Needs Improvement 2-Competent 3-Excellent**

A	Activities	N/A	0	1	2	3
1.	Distributes materials to students.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	Takes roll and records attendance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	Assists in record keeping.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	Operates various audio-visual equipment.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	Assists in plans and arrangements of bulletin boards or small learning activity centers in the room.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	Assists in supervising a mid-morning break or lunch period.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.	Assists teacher in implementing curricular activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8.	Works with individual pupils or small groups under the guidance of the classroom teacher.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.	Planned and taught lesson with cooperating teacher's supervision.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
B	Personal and Professional Characteristics	N/A	0	1	2	3
1.	Cooperativeness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	Tutorial Ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	Punctuality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	Efficiency	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

C. Verification of hours: I certify that  has completed  hours of field experiences in my classroom during the  Select Semester -->  Semester,  Select Year---->

Cooperating Teacher  Date: mm/dd/yyyy

School:  Principal:

Additional Comments if any:

All evaluation forms will be processed via our on-line system through the placement specialists at the Public Schools and the office of Field & Clinical Experiences. Please feel free to make comments and suggestions concerning the student and the field and clinical program.

You must complete all fields in the survey. Once you have answered all of the items, click on the **SUBMIT** button. If you would like to print this form for your own records, click on the **Print** button **before** you click on submit.