

**Alabama State University
College of Education
Library Education Media
Evaluation Form**

Candidate Name: _____ **ID:** _____ **Semester:** **Select Semester->** _____ **Course:** **Select Course** _____

Supervisor Name: _____ **Hours Interned** _____ **Level:** **Select Level** _____

Position, Place where Employed: _____

Date(MM/DD/YYYY): _____

Use the following rubric to evaluate the candidate:						
	1 Emerging/Beginner (Unacceptable)	1 Emerging/Beginner - Indicates the Student Intern's performance in this requirement is not satisfactory. Improvement activities must be undertaken instantaneously.				
	2 Applying (Basic)	2 Applying – Indicates the Student Intern's performance sometimes but not always meets expectation in this requirement. Improvement activities are required for performance to consistently meet standards.				
	3 Integrating (Proficient)	3 Integrating – Indicates the Student Intern consistently meets and sometimes exceeds expectations for performance in this position requirement. Performance can be improved in the areas(s) indicated, but current practices are clearly acceptable				
	4 Innovating (Exceptional)	4 Innovating – Indicates the Student Intern does an outstanding job in this position requirement. No area for improvement is readily identifiable.				
The Candidate has the ability to:			(1)	(2)	(3)	(4)
1	Model and teach legal and ethical practices. [(3)(a)1.(ii)(II)]					
2	Demonstrate the use of current and relevant information processes and resources, including emerging twenty-first century. [(3)(a)1.(ii)(III)]					
3	Plan reference services, using traditional and electronic services that are comprehensive and address the needs of the users. [(3)(a)1.(ii)(IV)]					
4	Select resources and related equipment to support the total curriculum and respond to the needs of a multicultural school population. [(3)(a)2.(ii)(II)]					
5	Model and promote the tenets of privacy, confidentiality, intellectual property, and intellectual freedom. [(3)(a)3.(ii)(IV)]					
6	Provide an environment that is conducive to independent discovery and interactive learning. [(3)(a)4.(ii)(III)]					
7	Design library media instruction that assesses learner needs, instructional methodologies, and information processes to assure that each is integral to information skills instruction. [(3)(b)1.(ii)(II)]					
8	Collaborate with the learning community as a member of the instructional team to design, implement, and evaluate teaching-learning activities. [(3)(b)2.(ii)(II)]					
9	Motivate students to read, listen, and view a variety of appropriate resources. [(3)(b)2.(ii)(III)]					
10	Provide opportunities for the learning community to use technology to access, analyze, and present information. [(3)(b)3.(ii)(III)]					
11	Ensure that responsibility for an integrated information literacy curriculum is shared across the school. [(3)(b)3.(ii)(IV)]					
12	Design appropriate learning tasks and assessments. [(3)(c)2.(ii)(I)]					

13	Participate as a member of the instructional team in the design, implementation, and evaluation of instruction. [(3)(c)2.(ii)(IV)]				
14	Maintain and circulate a collection of materials and related equipment. [(3)(c)2.(ii)(II)]				
15	Develop procedures to analyze the effectiveness of library media policies, procedures, and operations. [(3)(c)2.(ii)(III)]				
16	Plan, implement, and evaluate an in-service education program. [(3)(c)2.(ii)(II)]				
17	Assist students and teachers in the application of information skills. [(3)(d)2.(ii)(I)]				
18	Apply the principles of spatial organization and the fundamental of library design to achieve an effective environment for learning and leisure use. [(3)(d)2.(ii)(VI)]				
19	Ability to use quantitative and qualitative methods of data collection in assessing the library media program to make decisions that promote student achievement. [(3)(d)3.(ii)]				

List any additional activities here that your intern participated in / worked on that are not covered in the 19 ALSDE LEM Standards listed above.

Briefly describe each individual activity and then add your evaluation thereof, using narrative AND/ OR the 4, 3, 2, and 1 scale.