

HUMAN RESOURCES RE-ASSIGNMENT FINANCIAL AND PROPERTY CLEARANCE

NAME: _____

CWID: _____

Current Department: _____

Building: _____ Room: _____ Campus Ext: _____ Old Title: _____

New Department: _____

Building: _____ Room: _____ Campus Ext: _____ New Title: _____

1. Work Section Supervisor

a. Key: _____ Equipment : _____

b. Balance: _____ Bldg Cord: _____

Signature Date

3. MIS & Academic Computer (CH Rm. 315)

Balance: _____

Signature Date

2. Inventory Control (Physical Plant)

Balance: _____

Signature Date

4. Telecommunications Officer (CH Rm. 35)

Balance: _____

Signature Date

5. Human Resources (CH Rm. 1)

Signature Date