

**BOARD OF TRUSTEES FOR ALABAMA STATE UNIVERSITY  
MINUTES OF REGULAR MEETING  
MAY 3, 1990**

The regular meeting of the Board of Trustees for Alabama State University was held on May 3, 1990 at 10:30 a.m. in Councill Hall (Govan Lounge) at Alabama State University.

The meeting was called to order by the Chairman, Dr. Joe L. Reed. Members present were: Dr. Richard Arrington, Jr., Mr. Ross Dunn, Attorney Thomas Gallion, III, Dr. LaRue W. Harding, Mayor Andrew M. Hayden, Mrs. Patsy B. Parker, Dr. James A. Smith and Mrs. Frankye H. Underwood. Absent were: Ms. Lillian A. Hope, Attorney Larry H. Keener and Attorney Michael Onderdonk.

Following roll call, prayer was led by Dr. Smith.

On motion by Dr. Arrington, seconded by Mayor Hayden and carried by unanimous vote the agenda was adopted with the modification that Item #5 be incorporated with Item #4.

It was moved by Mayor Hayden, and seconded by Mrs. Parker that the minutes of the February 9, 1990 meeting be adopted with corrections to reflect that the meeting was recessed until call of the Chair, and inclusion of the graduate and postgraduate training of the honorary degree recipients. The motion was carried by unanimous vote.

Comments were made by Chairman Reed. He expressed appreciation to persons present, noted that this is the annual meeting and that other meetings would be called from time to time. He further noted that the Board has achieved some things that they can be proud of--(1) **Increased funding for Alabama State for 1990-91.** He stated that the Alabama Commission on Higher Education (ACHE) would not propose an appropriation increase for the University and when the budget left the Legislature there was only a one percent (1%) increase proposed but through the long struggle and efforts of some individuals, the University received a nine percent (9%) increase. Overall the Board is pleased with the University's success with the Legislature and with the Legislature's response for finances to the University. (2) **Sale of bonds to provide additional funds for the construction of the P. E. Complex.**

Dr. Reed called for **Agenda Item #4--President's Report.** President Howard gave the Board an updated report since the last meeting as well as for the year. He noted that two reports were passed out to the Board--"In Restrospect ... Challenges and Achievements 1983-90," a seven-year report of the President, and ASU Awards Publications. In the 65-page report, he capsulized the mission statement

and goals, student enrollment data over the past several years, faculty data, and progress made in the alumni and development programs. He noted ASU's appreciation to all of the external people who help the institution. He commended friends in the Legislature and people who lobby for ASU, and the kind of support ASU is getting from corporate groups and alumni. A letter was read from Lawrence Fowler, an alumnus, who established a scholarship fund in honor of his parents because he is proud of ASU's accomplishments.

President Howard gave information about the **Fiscal and Physical Plant** areas. Fiscal Affairs is trying to manage the money we have and that we do not have. There is need to repair and tear down some structures. By authorization of the Board, property is being purchased to continue the physical expansion of the University. Property has been acquired on the east and south sides of the campus. A list of deferred maintenance needs is included in the report.

Most notable achievements of ASU were given as the marketing plan, several award winning brochures, and video tapes used as a marketing effort. He gave an update on the efforts of others which cause the job to get done. He took no credit except that of providing the administrative leadership.

In connection with the **Southern Association of Colleges and Schools (SACS) Review** and SACS requirement for institutional effectiveness, President Howard noted that all areas of the University had worked untiringly toward the assessment of the effectiveness in carrying out the mission statement, goals and objectives of the University which resulted in the Self Study for the SACS review. ASU was reported by the SACS Committee as being very successful in institutional effectiveness.

President Howard noted the University's successes in the area of **Athletics**. The graduation rate for athletes is good. There is a football player who majors in chemistry with 3.7 GPA, played every football game, and refused an athletic scholarship because he had an academic scholarship Toyota awarded to the University.

The **Student Affairs** area has made some significant accomplishments in the total area.

In the **Development and Title III** area, the University has been given a Title III grant of \$1.1 million--the highest in its history. In **Grants and Contracts**, 11 proposals have been submitted by the faculty for a total of \$2.1 million. Five were funded at \$1.2 million and six are pending for \$805,000.

In the **Computing and Information Services** area, Alabama State University has one of the most sophisticated computer systems in higher education and is continuing with training so that its status can be maintained.

The **Academic Affairs** area has undergone several studies. Highest commendations have been received from the SACS committee in the institutional effectiveness area in connection with the SACS Review. As soon as the official report is received, the President will follow up with the Board. Other reviews have been made by the National Council for the Accreditation of Teacher Education (NCATE), and the State Department of Education last fall. The final reports will be forthcoming. Strides are being made in the quality assurance programs. Faculty members are very active in publishing, and proposal writing has increased and is encouraged. One of the faculty members in COBA, Dr. Jean Crawford, attained the Certified Public Accountant designation. The registration system is being improved. At the NAFEO Annual Meeting, ASU student, Frederick Burks was awarded a \$5,000 scholarship to work with British Petroleum. **Enrollment Management** has developed a recruitment manual. The GPA of the current freshman class is higher than that of the last five classes. The University is focusing on recruiting good students. The recruiting strategy has been revised for area recruitment in the State and it will utilize recruiters living in the various areas. An annual ASU Connection Day is sponsored as well as other recruitment activities.

The **Alumni Affairs** area continues to coordinate the Golden Anniversary observance at Commencement and the Founder's Day Alumni observance--activities that focus on making the graduates proud of the University.

In summary, President Howard stated that Alabama State University is not out of the woods yet, it is not as bad as it has been and not as good as it will be.

Chairman Reed asked the Board to review the report and he expressed appreciation to the President for both the oral and written reports.

On the call for **Agenda Item #6--Approval of Food Service Vendor--** President Howard made comments about the item and made the correction that ASU advertised for a one-year contract instead of a three-year contract. He asked that the Board authorize the awarding of a one-year contract to American Food Management (Service Master). He noted that five responsible bidders submitted bids for food service. The lowest bidder was American Food Management and the highest was Shaw Food Services Company. Other bidders were Service America, Valley Food Service and The Marriott Corporation. **It was moved by Dr. Arrington, seconded by Dr. Smith that American Food Management (Service Master) be awarded the food service contract for one year beginning October 1, 1990 and ending September 30, 1991.** Mr. Dunn raised objections because of not having received more information on the food service

matter before the Board meeting. Dr. Harding concurred with Mr. Dunn's objections. Dr. Smith suggested that the vote be delayed until copies of the President's exhibits are made for the Board to review. Dr. Harding and Mrs. Underwood made comments about getting items for discussion early. After much discussion about the food service matter and other things requested by Mr. Dunn, Dr. Smith called for the order of the day. He stated that the order of the day requires that the Board take up the matter of voting on the food service bids, however he thought that the vote would be delayed only until the Board could review the documents.

**Dr. Arrington called for the question. A roll call vote was requested. Six yea votes and three nay votes were cast for the food service contract to be awarded to American Food Management (Service Master) for one year. Resolution No. 275**

**Attorney Gallion moved that President Howard be encouraged to comply with the Board Bylaws and give as much notification as he can on matters to be discussed at the Board meetings, the motion was seconded by Mrs. Underwood and carried by unanimous vote.**

Chairman Reed called for **Agenda Item #7--Status of Construction Projects**--President Howard informed the Board that the P. E. Complex Project is on target and is to be completed by October 1991. The dormitories are to be completed by September 1990.

The Board went into **Executive Session--Agenda Item #8**--to discuss the good name and character of certain individuals.

There were no actions from the **Executive Session--Agenda Item #9**.

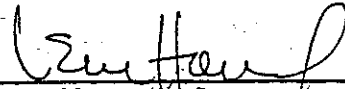
Chairman Reed called for **Agenda Item #10--Personnel Action**. President Howard made comments about the item and requested approval of the recommendations. **On motion by Dr. Arrington, seconded by Mrs. Parker and carried by unanimous vote the recommendations for promotion in rank and promotion to tenure for Dr. Michael Hudgins were approved and the approval for hiring new employees was given. Resolution No. 276**

On the call for **Agenda Item #11--Other Business**--President Howard asked that the Board approve the recommendation that the President will make the necessary adjustment in the 1990-91 academic calendar to take into consideration the circumstances surrounding the delay in construction without breaking the already established pay cycle that commences in August. **On motion by Mrs. Parker, seconded by Attorney Gallion and Mayor Hayden and carried by unanimous vote approval was given for the calendar adjustment to be made with the understanding that the pay cycle will not be altered and students will get the same number of days of class work without any**

**increase in pay.** Adjustments made in the calendar will be communicated to the faculty.

Chairman Reed expressed appreciation to all persons who are working to make Alabama State University a good and growing institution.

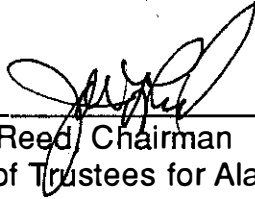
There being no other business to come before the Board, the meeting was recessed until call of the chair.



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Leon Howard, Secretary to the Board  
and President of the University

**APPROVED**



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Joe L. Reed, Chairman  
Board of Trustees for Alabama State University