



December 13, 2021

PURCHASING OFFICE

Dear Madam/Sir

REF: ITB 3076-2021 Athletic Field Maintenance Services

Subject specifications for **ASU BID #3076-2021 Athletic Field Maintenance Services** are forwarded for your consideration/bid proposal. Your "sealed bid/proposal" (i.e., in a sealed, envelope/container) marked **ASU BID #3076-2021 DO NOT OPEN** must reach the Procurement Department, P.O. Box 271, Montgomery, AL 36101-0271 (Mailing Address) or 1301 West Fifth Street (Physical Address) by **Tuesday, January 4, 2022 at 10:00 A.M. CST. Late/Faxed/Emailed/Unsealed bids will not be considered.**

If you have any questions, please contact Dr. Patricia Thomas at (334) 229-6997.

Respectfully,

Staneshia Thomas
Acquisitions Manager

Attachments (Bid/RFP Specs-13 pages)

Please acknowledge receipt of specifications as soon as possible by Fax (334) 229-4954 or Email pthomas@alasu.edu.

Received by: _____

Date: _____

Company: _____

If not submitting a proposal, please provide reason. Thanks.

**ALABAMA
STATE
UNIVERSITY**

P.O. Box 271
MONTGOMERY,
ALABAMA
36101-0271
334.229.5156
334.229.4954 FAX
www.alasu.edu

ALABAMA STATE UNIVERSITY

PROCUREMENT DEPARTMENT

INVITATION TO BID
3076-2021

ATHLETIC FIELD MAINTENANCE SERVICES

REQUESTED BY

OFFICE OF THE VICE PRESIDENT
FACILITIES MANAGEMENT/OPERATIONS

ISSUED DATE
Monday, December 13, 2021

OPENING DATE
Tuesday, January 4, 2022

ALABAMA STATE UNIVERSITY

Procurement Department

(334)229-6997 * (334)229-4954 Fax

Sealed bids in original, subject to (1) the terms and conditions of the Invitation to Bid (ITB), (2) the accompanying schedule, which is incorporated herein by reference, and (3) such other contract provisions and specifications as are attached or incorporated by reference in the schedule, will be received at the above department **until Tuesday, January 4, 2022 @ 10:00 A.M. (CST)**, and at that time will be publicly opened for furnishing the supplies or services in the accompanying schedule, for delivery, f.o.b. Montgomery, AL 36104. **Alabama State University is tax-exempt.**

In compliance with the above, the undersigned offers and agrees, if this bid is accepted, to furnish, any or all of the items upon which prices are quoted at the price set opposite each item, delivered at the designated point(s) within the time specified in the schedule.

Any information provided by Alabama State University to any Vendor prior to the release of this Invitation to Bid, verbally or in writing, is considered preliminary and is not binding on Alabama State University. The Vendor must not make available nor discuss any cost information contained in the sealed copy of the proposal to or with any employee of Alabama State University from the date of issuance of this Invitation to Bid until the contract award has been announced, unless allowed by Alabama State University Procurement Department in writing for the purpose of clarification or evaluation. No interpretation of the meaning of the specifications, or other bidding documents, or correction of any ambiguity, inconsistency, or error therein will be made orally to any Vendor. Every request for such interpretation or correction should be in writing, addressed to Alabama State University Dr. Patricia Thomas, Director of Contracts and Acquisitions, Procurement Department, 1301 W. 5th Street, Montgomery, AL 36104 or pthomas@alasu.edu.

Submittal of Questions

Dr. Patricia Thomas, Director of Contracts and Acquisitions, will administer the solicitation process and will be the point of contact for purposes of this Invitation to Bid. All questions and inquiries should be emailed to pthomas@alasu.edu. Responses will not be made to telephone, faxed or mailed inquiries.

In case Alabama State University finds it expedient to supplement, modify, or interpret any portion of the bidding documents prior to the proposed bid date, such procedure will be accomplished by the issuance of written addenda to the ITB, which will be emailed, faxed or mailed to all prospective Vendors at the respective addresses furnished for such purpose.

Addenda: All addenda will become part of this ITB and must be responded to by each Vendor. All addenda must be acknowledged in writing in the bid submitted by the Vendor. This ITB, any subsequent addenda, and any written responses to questions take precedence over any information previously provided.

Vendors that obtain specifications from the internet sites are responsible for obtaining any addenda that may be added at a later time.

Confidentiality of Documents: Alabama State University considers all information, documentation and other materials requested to be submitted in response to this proposal to be of a non-confidential and/or non-proprietary nature and therefore shall be subject to public disclosure.

NON-COLLUSION AFFIDAVIT - I have read the entire bid documents and agree to furnish each item offered at the price quoted. I hereby affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding.

CERTIFICATION PURSUANT TO ACT NUM. 2006-557: Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama State and Local Sales, Use and/or Lease Tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act No. 2006-557. They are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledge that the awarding authority may declare the contract void if the certification is false.

FEDERAL DEBARMENT REQUIREMENTS – CONTRACTOR affirms that neither CONTRACTOR nor any of its principals or subcontractors, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by any federal agency. CONTRACTOR also affirms that within three years preceding this agreement neither CONTRACTOR nor any of its principals.

Authorized Signature _____ **Date** _____

Type or Print Signer's Name _____ **Title** _____

Sworn to and subscribed before me this _____ day of _____ 2021.

Notary's Signature _____ **Date Notary Expires** _____

Must include Notary Seal

In compliance with the above, the undersigned offers and agrees, if this bid is accepted, to furnish, any or all of the items upon which prices are quoted at the price set opposite each item, delivered at the designated point(s) within the time specified in the schedule.

Prices Valid for acceptance within ___ 90 calendar days (unless a different period is inserted by the Bidder).

Vendor is a: () Regular Dealer In or () Manufacturer of Supplies Bid Upon

Vendor operates as: () Individual () Partnership () Corporation () Incorporated in State of _____

FEIN or SSN _____ **Company Name** _____

Address _____ **City** _____ **State** _____ **Zip** _____

Rep _____ **Email** _____

Telephone# _____ **Toll Free #** _____ **Fax #** _____

BID SUBMITTAL: Your signed, notarized, sealed bid (i.e., in a sealed envelope/container) **must be marked "Bid #3019-2019 DO NOT OPEN"**. Late, Faxed, Emailed or Unsealed Bids will not be accepted.

Return Sealed Bid, Plus Three Copies to:

Via Regular Mail
Alabama State University
Procurement Department
Bid #3076-2021 DO NOT OPEN
PO Box 271
Montgomery, AL 36101-0271

Via Courier
Alabama State University
Procurement Department
Bid #3076-2021 DO NOT OPEN
1301 W. 5th Street
Montgomery, AL 36104

SCHEDULE OF EVENTS

Event	Date
1. ITB Distribution to Vendors/Advertisement	Monday, December 13, 2021
2. Pre-Bid Conference/Site Visit	N/A
3. Questions from Vendors/Suppliers	Tuesday, December 21, 2021 No later than 2:00 P.M. (CST)
4. Responses due to Vendors/Suppliers	Thursday, December 23, 2021 No later than 2:00 P.M. (CST)
6. Proposal, Contracts, Terms and Conditions Due Date	Tuesday, January 4, 2022 @ 10:00 A.M. (CST)

1. **LICENSING:** X Applicable Not Applicable

General contractors (persons, firms, or corporations) must show evidence of a state license before their bid is considered. The current license number must be included on the outside of the sealed envelope in which the bid proposal is delivered; otherwise, the bid will be rejected/not considered. Also, a legible copy of the license shall be included with the bid.

2. **GENERAL CONTRACTOR:** X Applicable Not Applicable

Section 34-8-1 (Chapter 8 of Title 34, Code of Alabama 1975, as amended), provides: "(a) For the purpose of this chapter, a "general contractor" is defined to be one who, for a fixed price, commission, fee, or wage undertakes to **construct or superintend or engage in the construction, alteration, maintenance, repair, rehabilitation, remediation, reclamation, or demolition of any building, highway, sewer, structure, site work, grading, paving or project or any improvement in the State of Alabama where the cost of the undertaking is fifty thousand dollars (\$50,000) or more**, shall be deemed and held to have engaged in the business of general contracting in the State of Alabama. "(b) For the purpose of this chapter, a "general contractor" is defined to include one who, for a fixed price, commission, fee, or wage exceeding five thousand dollars (\$5,000), undertakes to construct, superintend the construction of, repair, or renovate, any swimming pool, and anyone who shall engage in the construction, superintending of the construction, repair, or renovation of any swimming pool in the State of Alabama, where the cost of the undertaking exceeds five thousand dollars (\$5,000), shall be deemed and held to have engaged in the business of general contracting in the State of Alabama and shall be subject to this chapter. "(c) For the purpose of this chapter, a "subcontractor" is defined to be a "general contractor" as defined in subsection (a), who performs work under contract to another general contractor." **Section 230-X-1-.17 provides "installation of equipment that becomes permanent improvements to the building requires a license."**

3. **OUT-OF-STATE FIRMS:** Alabama law provides that a foreign corporation (out-of-state company/firm) may not transact business in the State of Alabama until it obtains a certificate of authority from the Secretary of State. (Section 10-2B-15.01, Code of Alabama 1975). To obtain forms for a certificate of authority, contact the Secretary of State, Corporations Division. The certificate of authority does not keep the vendor from submitting a bid.

Alabama law (Section 41-4-116, code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting and remitting Alabama state and local sales, use and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act no. 2006.557, and acknowledges that the awarding authority may declare the contract void if the certification is false.

4. **MINORITY PARTICIPATION:** Provide any information with respect to your plans for utilization of minorities on this project and documentation, which evidences your past utilization of minorities.

5. **OWNER:** Whenever the term "University" is used in these specifications, it refers to Alabama State University.

6. **DELIVERY:** This Bid requires **service start by:** Upon Agreement and Acceptance of Contract.

7. **WITHDRAWAL:** Bids may be withdrawn on written or telegraphic request received from bidder(s) prior to the opening. Negligence on the part of the bidder in preparing the Bid confers no right for withdrawal of the Bid after it has been opened.

8. **BID OPENING and BID RESULTS:** Interested parties are invited to attend the bid opening. At the time fixed for the opening of the Bid, the contents will be made public for the information of bidders and others properly interested, which may be present in person or by representative.

9. **EQUAL OR APPROVED EQUAL:** Where a definite material and/or item are specified, it is not the intention to discriminate against an equal product made by another manufacturer. It is rather intended to set a definite standard. Bidders, who intend to furnish another product as an equal to that specified, **must submit with their bid current catalogs or brochures, including pictorials and sufficient specifications to support said claim of equality.** Bids submitted with insufficient evidence to determine the claim of equal/better quality will be considered non-responsive. Any product that fails to meet the specifications, performance requirements or compatibility requirements will be rejected and returned to vendor at no cost to the University.
10. **AWARD OF CONTRACT:**
A. The contract will be awarded as soon as possible to the **LOWEST RESPONSIBLE BIDDER** provided his/her bid is reasonable and in the best interest of the University to accept.
B. The University reserves the right to (1) Waive any informality in bids received when such waiver is in the interest of the University, (2) To accept any item in the bid unless otherwise specified by the University or the Bidder, (3) Award the contract by low bid on each item, low bid on all items, all or none, or products groups.
C. The University reserves the right to reject any and all bids when such rejection is in the interest of the University, and to reject the bid of a bidder who is not in a position to perform the contract. **THE DECISION OF THE UNIVERSITY ON ALL SUCH QUESTIONS SHALL BE FINAL. IN THE EVENT OF ANY ADVERSE DECISION BY THE UNIVERSITY, NO CLAIM OF ANY SORT SHALL BE MADE OR ALLOWED AGAINST THE UNIVERSITY.**
11. **ACCEPTANCE AND PAYMENT:** Upon delivery and with reasonable time to inspect the items/service, and upon acceptance thereof, payment will be made within a reasonable time thereafter.
12. **EXAMINATION OF BID DOCUMENTS:** Each bidder shall examine bid documents carefully and shall make written request to the ASU Procurement Department for interpretation/clarification/correction of any ambiguity, inconsistency or error therein which he/she may discover. Any interpretation/correction will be issued as an Addendum by the Procurement Department. Only a written interpretation/correction by Addendum shall be binding. No bidder shall rely upon any interpretation/correction given by any other method.
13. **NON-COLLUSION AFFIDAVIT:** Section 41-16-25 provides: "Any Agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise shall render the bids of such bidders void.
14. **DISCLOSURE STATEMENT:** The successful bidder will be required to file with the Procurement Department a **State of Alabama Vendor Disclosure Statement** of relationship between contractors/grantees and employees/officials of the University. This form must be completed prior to issuance of a purchase order by the University.
15. **DEFAULT OF CONTRACTOR:** Where the University determines the contractor to be in default, the University reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from defaulting contractor will be considered.
16. **Bid Bond:** Bid shall be accompanied by a certified check, cashier's check or bid bond issued by a surety company duly authorized and qualified to make such bonds in the State of Alabama in an amount equal to at least 5% of the sum of the total amount bid, but in no event more than \$10,000.

17. **Performance & Payment Bonds:** Upon execution of the contract, the successful bidder will be required to furnish Performance & Payment Bonds issued by a surety company duly authorized and qualified to make such bonds in the State of Alabama. The bond shall be no less than 10% of the total contractual amount or at a stated amount of no less than the cost of one month's service, whichever is greater. A Performance bond must be presented to ASU Procurement Department prior to the first date of service.

Before commencing work, the Contractor shall comply with all applicable federal, state and local laws, ordinances, codes, rules and regulations pertaining to this type service.

Contractor shall assume all liability for and shall indemnify and save harmless, the University from all damages and liability for injury to any person, and injury to or destruction of property, including the loss thereof, by reason of any accident or occurrence arising from operations under the contract, whether such operations be by the Contractor, Subcontractor, any anyone directly or indirectly employed by either, occurring on or about the work site during the term of the contract or any extension thereof.

18. **Insurance:** Upon execution of the contract, the successful bidder shall take out and maintain during the life of the contract, General Liability Insurance with \$1,000 General Aggregate and Workman's Compensation Insurance with \$100,000 on each accident to cover his/her liability under the above harmless provisions, and shall take out and maintain such other insurance as may be required. Evidence of such insurance shall be provided to the University before commence of work.

19. **TERMS AND CONDITIONS FOR FEDERAL GRANT FUNDED PURCHASES:**

These terms and conditions are to comply with and to be interpreted in accordance with the Office of management and Budget (OMB)'s Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2CFR Part 200.

The Supplier/Contractor shall comply with the following additional provisions, if applicable:

Clean Air Act & Federal Water Pollution Control Act (42 USC §§ 7401-7671q; 33 USC §§ 1251-1387): If contract exceeds \$150,000, Contractor is required to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC §§ 7401-7671q) and the Federal Water Pollution Control Act, as amended (33 USC §§ 1251-1387). Alabama State University is required to report any violations of these acts to the federal government.

Contract Work Hours and Safety Standards Act (40 USC §§ 3701-3708): If the contract exceeds \$100,000 and involves the employment of mechanics or laborers, Contractor shall comply with the Contract Work Hours and Safety Standards Act, 40 U.S.C. sections 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer based on a standard workweek of 40 hours. Work in excess of the standard workweek is permissible if the worker is compensated at a rate of not less than one ½ times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous.

Debarment/Exclusion (Close the Contractor Fraud Loophole Act, 41 USC § 251; FAR 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment : Contract affirms that neither Contractor nor any of its principals or subcontractor, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by any federal agency.

If at any time, Contractor does not comply with the Special Conditions section of this contract; Alabama State University will consider this contract void ad initio and will deliver written notice to the Contractor. Any funds Alabama State University has paid the Contractor for work performed before the Contractor received notice that the contract is void ab initio will be immediately repaid or Alabama State University may commence an action for recovery against the said Contractor.

Right to Inventions made Under a Contract or Agreement (37 CFR Part 401): If the award received from the United States of America meets the definition of "funding agreement" under 37 CFR § 401.2(a) and this contract is a substitution of parties, assignment, or performance of experimental, development or research work, Contractor must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Lobbying (Byrd Anti-Lobbying Amendment, 31 USC 1352): If the cost of this contract exceeds \$100,000, Contractor will comply with all certification and disclosure requirements under the Byrd Anti-Lobbying Amendment, 31 USC 1352.

Procurement of Recovered Materials (Solid Waste Disposal Act; Resource Conservation and Recovery Act): Contractor must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Davis Bacon Act: Contractor affirms that it shall comply with all provisions of the Davis Bacon (prevailing wage) Act if applicable. Contract agrees to comply with the provisions of the Davis Bacon Act whether the contract as awarded is solely or partially funded with federal funds AND whether the contract is amended subsequent to award to include federal funding.

<u>ITEMS #</u>	<u>SUPPLIES OR SERVICES</u>	<u>YEAR</u>	<u>PER MONTH</u>	<u>ANNUAL AMOUNT</u>
#1	Athletic Field Maintenance Services With Renewal Options for three additional years,	Year 1	\$ _____	\$ _____
		Year 2	\$ _____	\$ _____
		Year 3	\$ _____	\$ _____
		Year 4	\$ _____	\$ _____

SPECIFICATIONS

Athletic Field Maintenance, i.e., Football, Softball Practice Fields (to be used for Track & Field Sites), Baseball, Softball, Intramural Fields and the New Football Stadium and maintenance for grounds surrounding all athletic fields for the period beginning upon the agreement and acceptance of contract with renewal of contract on a yearly basis for up to three additional years according to the following specifications and guidelines.

Special Requirements:

1. Personnel must be on site daily and **ALL GAMES**
2. Bid should cover multiple years, up to four (4) total years, renewable annually
3. Utility Vehicle to remain on site that the Coaches may use at their discretion to drag fields.

1. Decatur Street Practice Field Events/Track:

- Practice Football Field – Track & Field Jumping events.
- Practice Softball Field – Track & Field Throwing events.
- Cut both fields and maintain weed control as needed
- Mark field for throwing events.
- Mark field for jumping events.
- Keep track blown for jumping events
- Sand pit maintenance – add sand as needed.

2. Soccer Field

- Field and shoulders maintenance (between lights poles)

3. Olean Black Underwood Tennis Center

- Inside and outside perimeter
- Landscaping/shrubberies
- Trimming
- Blowing courts

4. Intramural Field:

- Mow 2-3 times per week
- Weed control
- Top Dress
- Aerate
- Fertilization
- Sprinkler System
- Game Prep

5. **Baseball and Softball Fields:**

- Moving in season with reel mower year round and rake out 3-4 times per week.
- Edge lips of grass on weekly basis.
- Weed control in all warning tracks on weekly basis.
- Bullpens repaired daily.
- Blow out dugouts daily.
- Mounds/batters boxes/catchers areas repaired daily.
- Drag fields daily and drag during game
- Maintain sprinkler system (repairs on time and materials)
- Pregame prep before and after batting practice
- Add one load of dirt for bullpens and infield per year and grade.
- **Utility Vehicle to remain on site that the Coaches may use at their discretion to drag fields.**

6. **Yearly:**

- Laser screen infield.
- Rebuild mound to NCAA specs.
- Top dress with sand to prevent thatch buildup, improve infiltration and reduce organic matter build up.
- Aerate with PTO driven aerifier capable of 2 x 2 inch spacing and able to reach a 4 inch depth.
- Over seed with a 3-variety blend of perennial rye grass. **List seed brand and rate of seeding in Bid Proposal, Page 1. Preference is Southern States Perennial Rye grass, Yearly.**
- Pest management plan to include pre and post emergence herbicides. Fungicides and insecticides will be applied on an as needed basis.
- Fertilization program will include an annual soil test to determine needs. Lime, phosphorus and potassium will be applied according to soil tests.
- Minimum nitrogen requirements will reflect that of soil sample recommendations of 200 Lbs. N/acre/year.
- Back stock of turfs 120 bags for baseball, 80 for softball provided by contractor.
- Back stock of mound clay 120 bags for baseball, 80 for softball provided by contractor.

7. **General Maintenance:**

- **UNDER ANY CONDITIONS:** Windscreen check and repair (zip tie all other repairs, time and material)
- Clean batting cages
- Mow common areas on field schedule
- Blow concrete and stands
- Field Management on inclement weather days

8. **Supplies to be furnished**

- Clay, conditioner, chalk, mound clay, top dressing sand and drying agent

9. **Football Practice Field:**

- Drag for Pellet distribution
- Bacterial Treatment
- GMAX Testing - Annually

10. Intramural Field:

- Mow 2-3 times per week and Weed Control
- Top Dress and Game Prep
- Aerate
- Fertilization
- Sprinkler System
- Game Prep

11. New Football Stadium

- Blown and cut free of debris
- Drag twice a month
- Paint logos – 2 x “SWAC”
- Back pack blow perimeter of field and both tunnels to keep free of debris
- Cut/treat/fertilize/winterize berms
- Repair turf as needed
- Maintain Goal Pole and keep clean
- Remove weeds/grass on playing fields at all times
- Maintain sprinkler system on beam areas
- Bacterial treatment
- GMAX Testing – Annually

12. Grounds Surrounding Athletic Fields

- Additional Maintenance

I. CONTRACTOR QUALIFICATIONS

In order to qualify as a responsible bidder it must be documented that your firm is capable of satisfactorily complying with the terms, conditions and specifications of this ITB. Qualified bidder must have at least three (3) years of experience in **Athletic Fields Maintenance**. The following information must be provided in order for the University to make an informed decision regarding your firm's capabilities. Your signature certifies under oath the truth and correctness of all statements and all answers provided in this ITB document.

Submitted by
Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

() Corporation () Partnership () Individual () Joint Venture () Other _____

Tax Identification Number _____

1. How many years has your organization been in business as a service contractor? _____

2. How many years has your organization been in business under its present business name? _____

3. If a corporation, answer the following:

Date of Incorporation: _____

State of Incorporation: _____

President: _____

Vice President(s): _____

Secretary: _____

Treasurer: _____

4. Date of Organization: _____

Type of partnership: _____ (such as general or limited)

5. Name and address of all partners: (Note: Attach separate sheets as required)

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

6. If other than a corporation or partnership, describe organization and name principals:

7. Have you ever failed to complete any work awarded to you? If so, indicate when, where and why:

8. Has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a service contracts? _____ If so, state circumstances:

9. List major service **Athletic Fields Maintenance** contracts your organization has had under contract within the past twelve (12) months. Attach additional pages if necessary. The contractor must provide evidence that **other schools or facilities are comparable with the contract being bid by ASU.**

Owner	Contract Amount	Contract Date	Length of Contract

10. List major **Athletic Fields Maintenance** contracts your organization has had in the last five years. Attach additional pages if necessary.

Owner	Contract Amount	Contract Date	Length of Contract