

Alabama State University

The Harold Loyd Murphy Graduate School
P.O. Box 271
Montgomery, AL 36101

RESIDENCY REQUIREMENTS FORM

To be eligible to change residence status, a student must be a citizen of the United States, prove full-time employment within the State of Alabama, provide evidence of having filed an Alabama tax return as a resident of the State of Alabama, provide Alabama drivers' license, and prove continuous residence in the state for a purpose other than attending school. Continuous residence in the state may be substantiated by meeting a combination of three of the following:

A. Ownership of residential property and other real property in the State of Alabama.
B. Previous periods of residence in the state continuing for one year or more other than a full-time student.
C. Voter registration and voting in the state, more significantly, continuing voter registration in the state that initially occurred at least one year prior to the initial registration of the student in Alabama at a public institution of higher education.
D. Possession of a state or local license to do business or practice a profession in the State of Alabama.
E. In-state address shown on selective service registration, driver's license, automobile title registration, hunting and fishing licenses, insurance policies, stock and bond registration, last will and testament, annuities, or retirement plans.

Burden of proof for changing residency status rests with the student. If you do not understand the form or want assistance in completing it, do not hesitate to contact the Office of Graduate Studies.

NOTE: The student should meet the checklist standards in advance of registration to be eligible for waiver of out-of-state fees. Alabama State University is not responsible for past out-of-state fee charges.

Please complete the form below and attach your proof of meeting the criteria stated above and return all documentation to the Office of Graduate Studies in sufficient time for assessment to be made.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

SID: _____ Phone Number: _____ Email Address_____

Date you permanently moved to Alabama: Month_____Date_____Year_____

Semester for which you are requesting in-state status:

Fall _____ Spring _____ Summer _____
Year Year Year